

## ***I. What Information Do We Collect?***

We receive, collect, and store any information you enter on our website or provide us in any other way. In addition, we collect the Internet protocol (IP) address used to connect your computer to the Internet, computer, and connection information. We may use software tools to measure and collect session information, including page response times, length of visits to certain pages, page interaction information, and methods used to browse away from the page. We also collect personally identifiable information (including name, email, phone numbers, company information, communications); payment details (including credit card information if purchasing on-demand services), comments, feedback, product reviews, recommendations, and personal profile.

## ***II. How Do We Collect This Information?***

When you conduct a transaction on our website or submit a contact form, as part of the process, we collect personal information you give us such as your name, address, email address, phone number, and company information. Your personal information will be used for those specifically stated reasons only.

## ***III. How Do We Store, Use, Share, & Disclose Our Visitors' Personal Information?***

Our company is hosted on the Wix.com platform. Wix.com provides us with an online platform that allows us to sell our products and services to you. Your data may be stored through Wix.com's data storage, databases and the general Wix.com applications. They store your data on secure servers behind a firewall.

All direct payment gateways offered by Wix.com and used by our company adhere to the standards set by PCI-DSS as managed by the PCI Security Standards Council, which is a joint effort of brands like Visa, MasterCard, American Express and Discover. PCI-DSS requirements help ensure the secure handling of credit card information by our store and its service providers.

## ***IV. How Do We Communicate With You?***

We may contact you to notify you regarding your account, to troubleshoot problems with your account, to resolve a dispute, to collect fees or monies owed, to poll your opinions through surveys or questionnaires, to send updates about our company, or as otherwise necessary to contact you to enforce our User Agreement, applicable national laws, and any agreement we may have with you. For these purposes we may contact you via email, telephone, text messages, and/or postal mail.

## ***V. How Do We Use Cookies & Other Tracking Tools?***

To provide a great experience for our visitors and customers, to identify our registered members, to monitor and analyze the performance, operation, and effectiveness of our site, and to ensure our platform is secure and safe to use.

The below table shows which cookies may be placed on our site:

<b>Cookie Name</b>	<b>Purpose</b>	<b>Duration</b>	<b>Cookie Type</b>
XSRF-TOKEN	Used for security reasons	Session	Essential

Cookie Name	Purpose	Duration	Cookie Type
hs	Used for security reasons	Session	Essential
svSession	Used in connection with user login	12 months	Essential
SSR-caching	Used to indicate the system from which the site was rendered	1 minute	Essential
_wixCIDX	Used for system monitoring/debugging	3 months	Essential
_wix_browser_sess	Used for system monitoring/debugging	session	Essential
consent-policy	Used for cookie banner parameters	12 months	Essential
smSession	Used to identify logged in site members	Session	Essential
TS*	Used for security and anti-fraud reasons	Session	Essential
bSession	Used for system effectiveness measurement	30 minutes	Essential
fedops.logger.X	Used for stability/effectiveness measurement	12 months	Essential
wixLanguage	Used on multilingual websites to save user language preference	12 months	Functional

To see which cookies are being used and how to manage them properly, we have provided useful links to follow that explain how to access cookie settings in various browsers our users may be utilizing.

- [Firefox Cookie Settings](#)
- [Internet Explorer/Edge Cookie Settings](#)
- [Google Chrome Cookie Settings](#)
- [Safari \(OS X\) Cookie Settings](#)
- [Safari \(iOS\) Cookie Settings](#)
- [Android Cookie Settings](#)

To opt out of being tracked by Google Analytics across all websites, visit this link: <http://tools.google.com/dlpage/gaoptout>

## **vi. *Withdrawing Consent***

If you don't want us to process your data any longer, please contact us at [info@tpgglobalservices.com](mailto:info@tpgglobalservices.com)

## **VII. Privacy Policy Updates**

We reserve the right to modify this privacy policy at any time, so please review it frequently. Changes and clarifications will take effect immediately upon their posting on the website. If we make material changes to this policy, we will notify you here that it has been updated, so that you are aware of what information we collect, how we use it, and under what circumstances, if any, we use and/or disclose it.

## **VIII. Questions & Contact Information**

If you would like to: access, correct, amend, or delete any personal information we have about you, you are invited to contact us at [info@tpgglobalservices.com](mailto:info@tpgglobalservices.com)

**Last Update: February 2024**